



BISMARCK PARKS AND RECREATION DISTRICT
Est. 1927

2025 SUMMER SOCCER

- The 2025 Summer Soccer Program will take place at the Cottonwood Soccer Complex and Horizon Middle School from **June 2nd to July 24th**.
- The soccer program will run on Monday and Wednesday evenings at Cottonwood and Tuesday and Thursday evenings at Horizon, with a time commitment of 6:00-9:00 pm needed from all staff.
- The K-1st and 2nd-3rd grade teams will practice and play games from 6:30-7:30 pm.
- The 4th-6th and 7th-9th grade teams will practice and play games from 7:45-8:45 pm.

The program’s objective is to teach students going into grades K-9 the fundamentals, skills, and sportsmanship of the game. Participants learn through drills, scrimmages, and games. **Our emphasis is on equal play time, and, most of all, FUN!**

(Return lower portion along with your application to Jeremy at BPRD)

NAME: _____

PREFERENCES FOR COACHING:

Location (Circle Preference):

(Mondays and Wednesdays)		(Tuesdays and Thursdays)
COTTONWOOD COMPLEX	AND/OR	HORIZON MIDDLE SCHOOL

Age Level (Circle One for each hour):

6:30 - 7:30	Grades K - 1	OR	Grades 2 - 3
7:45 - 8:45	Grades 4 - 6	OR	Grades 7 - 9

ARE YOU INTERESTED IN SERVING AS A SITE COORDINATOR?

YES OR NO

(Site coordinators are not typically assigned a team to coach, but will fill in when necessary.)



Job Description

JOB INFORMATION:

TITLE:	Youth Soccer Coach
CLASSIFICATION:	Part-Time I – Hourly (Starting at \$11.25 - \$12.25; DOE)
SALARY RANGE:	Salary range and adjustments are determined on an annual basis by the Board of Park Commissioners.
SUPERVISOR (S):	Works under the general and detailed supervision of the Facility Specialist and Program Coordinator assigned to the youth soccer program.

JOB SUMMARY:

This position will be assigned to coach one or two soccer teams a night during the summer soccer program. The philosophy and rules of the program must be followed at all times.

JOB DUTIES AND TASKS:

1. Attend all youth soccer pre-season meetings and workshops. Complete all training session requirements.
2. Complete all paperwork for the Bismarck Parks and Recreation District payroll/accounting system.
3. Follow your schedule as assigned. Be at practice and matches at least 30 minutes before the scheduled time.
4. Coach must notify Coordinator and Facility Specialist of any scheduling conflicts or absences in advance. Coach is responsible for finding a substitute coach for their team.
5. Communicate nightly with the Coordinator, making them aware of any progress or problems. Make sure to also communicate with the parents of your players.
6. Coach shall abide by all rules set up by the District for game and facility operation.
7. Set up equipment prior to each session. Return all equipment to the proper storage area at the end of each session.
8. Responsible for preparation and implementation of practice outlines and schedules.
9. Coaches will coach and referee their team's games.

10. Complete all incident reports as necessary and turn them into the Coordinator or Facility Specialist in a timely manner.

The above statements are intended to describe the general nature and level of work to be performed by the individual within this classification. They are not to be considered an exhaustive or all-inclusive listing of the position, duties and tasks as they may change or be adjusted, as situations require.

JOB SPECIFICATIONS:

1. Must have ability to demonstrate knowledge of the fundamentals, rules, and skills of soccer.
2. Ability to communicate and work with the participants, parents, and other coaches.
3. Position will require extensive contact with youth and minors as well as adults.
4. Must be available Monday through Thursday, from 6:00 p.m. to 9:00 p.m., unless parent coach only at their child's team session. Coach must stay on the field with the kids until they are all picked up. Must also attend all mandatory meetings and training sessions.
5. Coaches must be able to Referee games as well as coach.
6. Most importantly, coaches need to make sure the kids have FUN!