



## **JOB DESCRIPTION**

### **JOB INFORMATION**

**Title:** Facility Attendant I – Waterslide Monitor

**Classification:** Part Time I – Hourly

**Salary Range:** \$11.25-12.25/hour

**Supervisor:** Works under the general and detailed supervision of the pool management staff.

### **GENERAL JOB DESCRIPTION**

The waterslide monitor provides safe recreational opportunities in enforcing regulations at Hillside Aquatic Center. Employee aids and assists individuals and groups utilizing facilities and programs within the policies, procedures, and guidelines of the Bismarck Parks and Recreation District (BPRD).

### **RESPONSIBILITY/ACCOUNTABILITY**

Employee is directly accountable for his or her own actions or inaction.

Employee is to take direction from assigned supervisor or person responsible for successful completion of task.

### **JOB DUTIES AND TASKS**

The following statements are intended to describe the general nature and level of work to be performed by the individual within this classification. They are not to be considered an exhaustive or all-inclusive listing of the position's duties and tasks, as they may change or be adjusted, as situations require.

*\*Denotes Essential Functions*

\*Attend all required in-service training and emergency procedure sessions, complete all training session requirements, and attend all meetings scheduled by pool management staff.

\*Employee is to take direction from assigned supervisor or person responsible for successful completion of task, or other supervisors within the division.

\*Responsible for ensuring patrons are using the waterslide properly and following guidelines for waterslide usage set forth by BPRD.

\*Notify staff and managers immediately of any emergency situation.

\*Assist with facility clean-up throughout the shift.

\*Represent BPRD in a professional and positive manner.

\*Aid and assist individuals and groups utilizing the facilities and programs within the policies, procedures, and guidelines set by BPRD.

\*Responsible for maintaining the condition and appearance of the facility and equipment both on the pool deck area and the other areas of the facility.

\*Complete and return safety concern reports immediately to the pool supervisor.

\*Initial Incident/Accident reports must be filled out correctly and given to the Facility Specialist before completion of the shift.

#### *OTHER DUTIES AND TASKS*

Arrives at scheduled time and be ready to work. Absences must have prior approval by the supervisor.

Understand and follow the standard operating procedures outlined in the employee manual.

Inform supervisor prior to running out of supplies.

Establish and maintain positive and effective working relationships with facility staff, groups, associations, agencies and individuals.

#### **QUALIFICATIONS**

Must be able to establish good public relations and working with the public.

Must be able to physically perform duties required for the position, including the ability to stand for 2-4 hours at a time and ability to lift 30 pounds or heavier lifting with assistance.

Must have the ability to enforce rules and regulations set by the Bismarck Parks and Recreation District with firmness and tactfulness.

Waterslide Monitors represent the Bismarck Parks and Recreation District on and off the job when on the Park District payroll and are asked not to wear staff shirts or uniforms in any non-tasteful establishments or manner.

#### **WORKING CONDITIONS**

Work is primarily outdoors and is subject to frequent interruptions.

Public contact is frequent.

Updated April 2025