

MINUTES OF THE BOARD OF PARK COMMISSIONERS
February 20, 2025

The Board of Park Commissioners held their regular meeting on February 20, 2025 in the Tom Baker meeting room of the City/County Building. Vice President Jeske called the meeting to order at 5:15 pm. Commissioners Gilbertson, Herzog, and Redmann were present. The pledge of allegiance was said.

Commissioner Gilbertson moved to approve the agenda as presented. Commissioner Herzog seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, and Vice President Jeske. The nays being none, the motion carried.

Mikayla Jablonski Jahner appeared on behalf of the Bismarck Hockey Boosters and Kristin Wilhelm appeared on behalf of the Bismarck Figure Skating Club as the featured partners and programs.

Commissioner Gilbertson moved to accept the apparent low bid of \$52,250 from Bergstrom Electric, Inc. for the lighting project at the Nishu Bowmen and Joann Hetzel Memorial 4-H Buildings. Commissioner Herzog seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, and Vice President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to accept the apparent low bid of \$503,833.50 for the South Washington Street trail extension project. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, and Vice President Jeske. The nays being none, the motion carried.

Commissioner Redmann moved to accept the apparent low bid of \$68,650 from American Security and Gate Company for the fence project at Cottonwood Complex #2 and #3. Commissioner Herzog seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, and Vice President Jeske. The nays being none, the motion carried.

Commissioner Herzog moved to approve the following matching grants for round one:

Applicant	Project Title	Proposed Funding Recommended
Sleepy Hollow Theatre & Arts Park	AED	\$1,500.00
Bismarck Youth Baseball	Scheels Complex Bullpen Project	\$8,165.70
Missouri River Baseball Club	Portable Fencing Package	\$4,599.90
Bismarck Youth Fast Pitch Softball Association	Tournament/ Announcement Board	\$1,700.00
Bismarck Rotary Club	Bismarck Rotary Arboretum	\$2,500.00

Nishu Bowmen Archery Complex	Range Maintenance	\$19,102.50
Bareknuckle Baseball LLC	Bismarck Municipal Ballpark Auxiliary Seating	\$2,250.00
Bismarck Mandan Lacrosse Association	Lacrosse Equipment and Scoreboards	\$767.50
Dakota United Soccer Club	Soccer Goals for Cottonwood Soccer Complex	\$3,170.00

Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, and Vice President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve the following items on the consent agenda:

- Consideration of January 16, 2025 Board meeting minutes.
- Consideration of updated safety policy statement.
- Request to call for bids and submit Garrison Diversion Conservancy District grant for playground replacement at General Sibley Park.
- Request Board authorization to dispose of the following items:

Box Id	Area	Year	Contents
253	Administration	1999 - 2000	Recreation Registration Forms, Shelters, Beverage Permits 6/1/99 - 4/12/00
283	Administration	2000	Recreation Registration Forms 4/00 - 7/00
1198	Payroll	2017-2018	Timesheets 11/27/17 - 2/2/18
1199	Payroll	2018	Timesheets 2/3/18 - 3/30/18
1200	Payroll	2018	Timesheets 3/31/18 - 6/8/18
1201	Payroll	2018	Timesheets 6/9/18 - 7/20/18
1202	Payroll	2018	Timesheets 7/21/18 - 9/14/18
1203	Payroll	2018	Timesheets 9/15/18 - 11/23/18
1204	Payroll	2016-2018	Leave Slips
1243	Accounts Receivable	2019-2020	Cash Register Tape (1/02/19 - 12/31/20)
1217	Accounts Payable	2018	Vendor Files A - BO
1218	Accounts Payable	2018	Vendor Files BR - C
1219	Accounts Payable	2018	Vendor Files D - F
1220	Accounts Payable	2018	Vendor Files G - L
1221	Accounts Payable	2018	Vendor Files M - N
1222	Accounts Payable	2018	Vendor Files O - S
1223	Accounts Payable	2018	Vendor Files T - Z
1224	Accounts Payable	2018	Vendor Files Refunds
1225	Accounts Payable	2018	Vendor Files One Card (Jan - June)
1226	Accounts Payable	2018	Vendor Files One Card (July - Dec)

1228	Accounts Receivable	2019	Cash Receipts Golf (June - Aug)
1229	Accounts Receivable	2019	Cash Receipts Golf (Sept - Dec)
1230	Accounts Receivable	2019	Cash Receipts (Pools, McDowell Dam, CIC, General Sibley (Jan - June)
1231	Accounts Receivable	2019	Cash Receipts General Sibley (July - Dec), Golf (Jan - May)
1232	Accounts Receivable	2019	Cash Receipts CRFC, AWC
1233	Accounts Receivable	2019	Cash Receipts Admin (Jan - Jun)
1234	Accounts Receivable	2019	Cash Receipts Admin (July - Dec)
	Payroll	2019	W-2's Employer Copies
	Accounts Payable	2023	Voided PO's
	Administration	2011-2021	Application Information Tracking Forms

- Various pieces of equipment through the City auction.
- Request Board authorization to select consultant and call for bids on the General Sibley electrical project.
- Consideration of consultant agreements for the following projects::
 - Ubl Design Group - Painting Interior of VFW Sports Center
 - Ubl Design Group - Replace Roof at World War Memorial Building
 - AGL - Elks Aquatic Center Safety Surface Replacement
 - Apex Engineering Group - Tom O’Leary Cart Path Phase I
 - Apex Engineering Group - BSC Aquatic and Wellness Center Video Board

Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, and Vice President Jeske. The nays being none, the motion carried.

Commissioner Gilbertson moved to approve bills for payment with checks 408199 to 408211 and 217938 to 218118 along with bank drafts DFT001515 to DFT001527, EFTs 3232 to 3275 and direct deposits 83242 to 84164. Commissioner Redmann seconded the motion, and the voting went as follows: Ayes: Commissioners Gilbertson, Herzog, Redmann, and Vice President Jeske. The nays being none, the motion carried.

A strategic planning session will be held February 24, 2025 at the Hillside Aquatic Complex Community Room. The next regular Board meeting will be March 20, 2025 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 6:00 pm.